

NOTICE

ADMISSIONS TO FIRST YEAR B.A & B.COM

1. Admissions to First Year B.A. and B.Com will commence in this College immediately after the Std.XII results of Goa Board of Secondary & Higher Secondary Education, Porvorim, are announced, from 24th May 2010.
2. Copies of the prospectus (2010-11) will be available for sale in the College Office, from 20th May, 2010. Cost of the prospectus is Rs. 150/- (Rupees One hundred Only).
3. Students seeking admissions to First Year B.A. / B.Com., in this college, should do the following:
 1. Buy a copy of the prospectus (along with the Admission form)
 2. Read the contents of the Prospectus carefully;
 3. Fill in the Admission Form neatly and correctly, along with the enclosures to be submitted to the Admissions Committee, for scrutiny;
 4. **Meet the College Principal along with his/her parent (in case no parent living, then a responsible guardian only, could accompany the student), without fail**;
 5. Pay the fees in the College Office. The admission is deemed finalized only on payment of the fees.
 6. **The fees receipt should be carefully preserved as it is required at the time of I & II Term Examinations compulsorily.**
4. F.Y. Admissions will be on merit-cum-first-serve basis, since the seats are limited, based on Goa University Circulars.
5. **Only those students who are willing to abide by the rules and regulations of this College, as embodied in the College Prospectus or displayed on the College Notice Boards, from time to time, may seek admission in this College.**

(Dr. Gervasio S.F.L. Mendes)
Acting Principal

To:

1. College Prospectus Copy, along with the Admission Form
2. Admissions Committee
3. Subject File
4. Cashier
5. Accountant
6. Head Clerk
7. Staff Notice Board
8. Guard File

To,
The Principal,
Govt. College of Arts & Commerce,
Virnoda, Pernem, Goa.

UNDERTAKING

(to be submitted to the Principal, duly filled in)

1. I, Mr. / Ms. have sought admission in Govt. College, Pernem, Goa, for (Class) During 2010-2011.
2. I, hereby solemnly state that I have read the Notice dt. 20/05/2010, under reference above, given to me, very carefully. I have also read the College Prospectus, 2010-2011, which is in my possession, very carefully; and I, hereby, undertake to abide faithfully by the provisions laid out in this Notice as well as in this College Prospectus, **failing which**, I know that I can be fined/ detained from Examinations/rusticated from the College, as the default-case may be, with all the attendant consequences, without any further warning.
3. I am giving this written undertaking, on my own accord, as required, since I have joined this College only after reading carefully the College Prospectus, 2010-2011 and the College Notice of 20/05/2010.

Signature of the Student:-

Name of the Student:

Class:

Roll No.

Address

.....

.....

Date: / / 2010

Countersigned, holding

Joint responsibility by Mother / Father of the student:

Signature:

Name:

Address:

.....

.....

Date: / / 2010.

ANNEXURE I
UNDERTAKING BY PARENT/GUARDIAN

I, _____
(full name of student with admission/registration/enrolment number)

s/o/d/o.Mr./Mrs./Ms. _____

- 1) Have received a copy of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereafter called the "Registration") carefully read and fully understood the provisions contained in the said Regulations
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations. Without prejudice to any other criminal action that may be taken against me under any penal law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in my institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the student

Name:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been cancelled or misstated therein.

Verified at _____ on this the _____ of _____, _____.
(place) (day) (month) (year)

Signature of the student

Solemnly affirmed and signed in my presence on this the _____ (day) of _____
_____ (month), _____ (year) after reading the contents of this undertaking.

PRINCIPAL

ANNEXURE II
UNDERTAKING BY PARENT/GUARDIAN

I, Mr./Mrs./Ms _____
(full name of parent/guardian) father/mother/guardian of

(full name of student with admission/registration/enrolment number)

- 1) Have received a copy of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereafter called the "Registration") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - c) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - d) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations. Without prejudice to any other criminal action that may be taken against me under any penal law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in my institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ____ day of ____ month of ____ year.

Signature of the parent/guardian

Name :

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been cancelled or misstated therein.

Verified at _____ on this the ____ of _____, _____.
(place) (day) (month) (year)

Signature of the parent/guardian

Solemnly affirmed and signed in my presence on this the ____ (day) of _____
____ (month), ____ (year) after reading the contents of this undertaking.

PRINCIPAL

NOTICE

(DISCIPLINE , ATTENDANCE AND ACADEMICS)

1. All the students of this college are hereby reminded, as follows:
 - i. To observe the much-needed discipline, as per the College Prospectus, 2010-2011
 - ii. No Student should be found loitering around in the college premises, when the class work is going on.
 - iii. Adequate care needs to be taken of all the furniture, fittings & fixtures, in the college premises and Class rooms/Laboratory/toilets, corridors, etc. **For every damage caused, inspite of the Notice and other relevant provisions in the College Prospectus and other Notices issued from time to time, the students will be fined to make up for the cost.**

OR

they should name the culprit/culprits, accordingly, if a general cost- based fine is to be avoided. This is in the interest of good "education".
 - iv. "Fine" is a general financial/fiscal concept, aimed at disciplining erring citizens. This is universally acceptable...
2. "Attendance" Rules are laid out in the College Prospectus. They will be implemented in letter and spirit. Defaulter-students will be detained from examinations, accordingly. Only "acceptable" written Justifications of absence will be accepted for admissible for condonation.
3. ONLY THOSE STUDENTS WHO ARE WILLING TO ABIDE FAITHFULLY BY THE RULES AND REGULATIONS OF THIS COLLEGE MAY APPLY FOR ADMISSION TO THE F.Y./S.Y./T.Y. CLASSES OF B.A./B.COM.
4. Students who join this College should understand the purpose of their joining here. They are expected to put in maximum effort in excelling themselves in academics and co-academics, in their own interest, now and in the future.

(Dr. Gervasio S. F. L. Mendes)
Acting Principal)

To:

1. All the students of this College, along with the Prospectus or otherwise.
2. Students' Notice Board
3. Staff Notice Board
4. Head Clerk & Acct.
5. Subject File.
6. Admissions Committee Members
7. Guard File.

(Please submit the enclosed undertaking to the Principal)

GOVERNMENT OF GOA
COLLEGE OF ARTS AND COMMERCE

PERNEM – GOA
(AFFILIATED TO GOA UNIVERSITY)

*Parents are requested to take note of the following before seeking admission of their son/daughter/ward and return the same, duly signed along with the application form.
Parents are expected to seek periodical progress report of their children from the college office.
Insubordination and unbecoming/indecent language or conducts in the college campus are sufficient for the dismissal of a student.
If the attendance of the students at lecture, a tutorial etc. is not satisfactory, their names may be deleted from the college roll.
If for any reason, the continuance of a student in the college is detrimental to the best interests of the college, the student may be asked to leave the college without assigning further reasons. In extremes cases, the students may be dismissed or rusticated from the college.
Every student should keep two Semester/terms during the academic year he/she should have attendance of at least 75% in each Semester/term. Attendance for a day means attendance by the student at all lectures, tutorials.*

Signature of the Parents _____

Name _____

Date / / 200